

ABINGER SPORTS CLUB

(Established 1977)

Felday Road, Abinger Hammer, Dorking, Surrey RH5 6QX

Tel:01306-730389

MEMBERS APPLICATION TO HIRE

1 a I/We apply to hire the Clubhouse and/or Cricket Ground (delete as appropriate)

b Name of function (party/cricket match etc):

c Date of function:

d Approx number of guests:

e Length of time required (including preparation time) hours:

f Time of Entry:

am/pm

g Time of Close:

am/pm

Note: Preparation time for a Sunday function cannot commence before 3.00 pm

2 a Name: (Cllr, Mr, Mrs, Miss, other)

Organisation (if any):

Address:

County:

Postcode:

Tel No:

Mobile:

3 a In accordance with the stated charges for Club House, and/or Bar and/or Cricket Ground

b I/We enclose a cheque made payable to: ABINGER SPORTS CLUB
Note: Payment in cash can also be accepted. Regret that cards are not accepted.

4 a I/We undertake to pay on demand any such sum as the Committee decides is appropriate for any damage to the pavilion and/or any loss of or damage to any fixture, furnishing or equipment in or outside the pavilion, whether or not the property of Abinger Sports Club

b To cover any such possible loss or damage a deposit of £50 will be required at the discretion of the Booking Secretary. This is returnable after inspection by the Booking Secretary or other responsible officer of the Club.

c Hirers are recommended to obtain Public Liability Cover for themselves as the Abinger Sports Club's own insurance cannot/will not be extended to cover the hirer's liability.

d Security - only authorised Sports Club keyholders are permitted to open up and close the Clubhouse.

e Evening functions - All music, discos, bands etc must cease by 23.45 at the latest and the Clubhouse vacated by 00.30.

f Cleaning - the Clubhouse must be cleaned up by the hirer(s) ready for use by the Sports Club not later than 11.30 am on the day following the function.

g Only alcohol purchased on the premises may be consumed on the premises.

h No booking can be accepted until this form and the appropriate amount payable has been received by the Booking Secretary.

Signed:		Date:	
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HIRING CHARGES FOR 2015 ARE AS FOLLOWS

CLUBHOUSE ONLY: £15.00 per hour

GROUND: £100.00

(if for any reason, including the weather, a cricket match is cancelled on the day of the hiring, a charge of £50 will be made to cover the cost of preparing the ground)

AWNING £100

(This charge applies for the full use of the awning, however ample notice is required so that an assembly crew can be arranged).

Bar Facilities: **Evening** £40 **All Day** £80 **Corkage** £2/bottle

(Should you require the bar to be opened, please contact:

Anne Burge on 01306-730950/ 07809 176704 or Polly Corker on 01306-731081)

All completed FORMS and PAYMENT MUST be sent to:

Mrs Anne Burge, 1 Paddington Farm Cottages, Abinger Hammer,
Dorking, Surrey RH5 6SJ

For Booking Secretary ONLY

Date Received:				Payment Amount Received:	Details
Approved by Booking Secretary:					
Date:		Init:		Clubhouse	£
				Ground	£
Passed to Treasurer:				Awning	£
Date:		Init:		Bar	£
				TOTAL	£
Booking confirmed:				Approved by the Chairman:	
Date:		Init:		Date:	